



CDP Software Testing Programme

The Programme Guidebook



Capability Development Department
Capacity Development Division
Multimedia Development Corporation
MSC Headquarters,
2360 Persiaran APEC,
63000 Cyberjaya

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PREFACE

Malaysia's Multimedia Super Corridor (MSC Malaysia) aims to revolutionise how the world does business. Located at the hub of Asia's fastest growing markets, the MSC Malaysia shall unlock multimedia full potential by integrating ground breaking cyber laws and outstanding information infrastructure in an attractive physical environment. The MSC Malaysia shall be a regional launch site for companies developing or using leading multimedia technology, allowing these innovators to harness Malaysia's unique competitive advantages that arise from its multicultural links, committed leadership, and proven track record in developing products and services for regional and global markets. Please refer to www.msc.com.my for further information and progress update on the MSC Malaysia.

With tremendous achievements accomplished in the first phase of its development, the MSC Malaysia is now striding confidently into Next Leap (2004 – 2010). The targets for MSC Malaysia Next Leap 2010 includes creation of 245,000 high value jobs, RM 69 billion revenue, RM 28 billion exports and a total of 10,250 ICT Small Medium Enterprises (SMEs) and MSC Malaysia Status Companies.

The Multimedia Development Corporation (MDeC) has been given the mandate by the Malaysian Government for the coordination, promotion and development of the information communication technology (ICT) industry and selected services in the Multimedia Super Corridor (MSC) and Malaysia. In addition, MDeC accelerates the growth of the MSC Malaysia as a global ICT hub by attracting world class companies and nurturing Malaysian SMEs, globally markets the MSC Malaysia and works with government entities and private organisations to ensure that the MSC Malaysia continues to be the nucleus for innovation in the region for the creation of outstanding ICT products, solutions and services. As part of its effort to build the capability of the local ICT industry, MDeC has developed numerous capability development programmes such as Quality Excellence for Software and Technology SMEs (QuESTS) programme, Software Process Improvement (SPI) programme and more recently the MSC Malaysia Project Management Capability Development Programme.

CDP SOFTWARE TESTING

Overview

Quality assurance is an integral part of any software. Software quality problems can indeed put a company on the map for several unwanted reasons. Therefore, it is essential that proper solution assessments are developed in order to minimize technology risks and to increase the quality level of systems.

The CDP Software Testing at the MSC Malaysia Innovation Centre is a fully furnished test facility ready with network and communications infrastructure, as well as basic test equipment and software tools for conducting application testing.

Thus, proven test methods and stringent quality measures are employed to enhance the quality of applications. CDP Software Testing is a component of MSC Malaysia Capability Development Programme that focuses on enhancing local ICT companies' competitiveness through Capacity, Quality and Process Improvement Programmes and Services.

Other available programmes can be viewed at www.msc.com.my

Programme Objectives

Why "Testing"? The question should be whether we can afford NOT to have it. In order to instill confidence in your clients and end-users, your system needs to meet performance expectations. Alongside that, it is essential for us, as a company, to understand our system's behaviour under heavy stress and various user loads.

In the bid to minimize technological risks, solutions-testing offers a methodology to developers and system implementers, to increase the quality level of systems. This methodology aids in enhancing the level of reliability and management of systems.

The CDP Software Testing offers independent application verification and validation services, at a fraction of the cost of building and maintaining an internal software test/QA department. In short, alongside its other added-values, the CDP Software Testing Test Lab is cost-efficient. The additional value added services that CDP Software Testing offers are:

- Objective analysis of software applications.
- Fills gap in staff resource skill sets with qualified and experienced personnel.
- Leverage on infrastructure of CDP Software Testing test lab.
- Allows clients to concentrate on strategic issues and product development ("do what they do best").

CDP Software Testing Programme Guidebook



Programme Details

Currently there three programme spearheaded by CDP Software Testing

1. CDP Software Testing - Software Testing Capability Development (STCD)
2. CDP Software Testing - Software Product Performance Certification (SPPC)
3. CDP Software Testing - Software Test Project

Each of the programme details can be found in this guidebook.

Programme Duration

The programme was started in September 2002 and will continue until December 2010 as per the current directives.

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1. CDP SOFTWARE TESTING - SOFTWARE TESTING CAPABILITY DEVELOPMENT (STCD) PROGRAMME

Overview

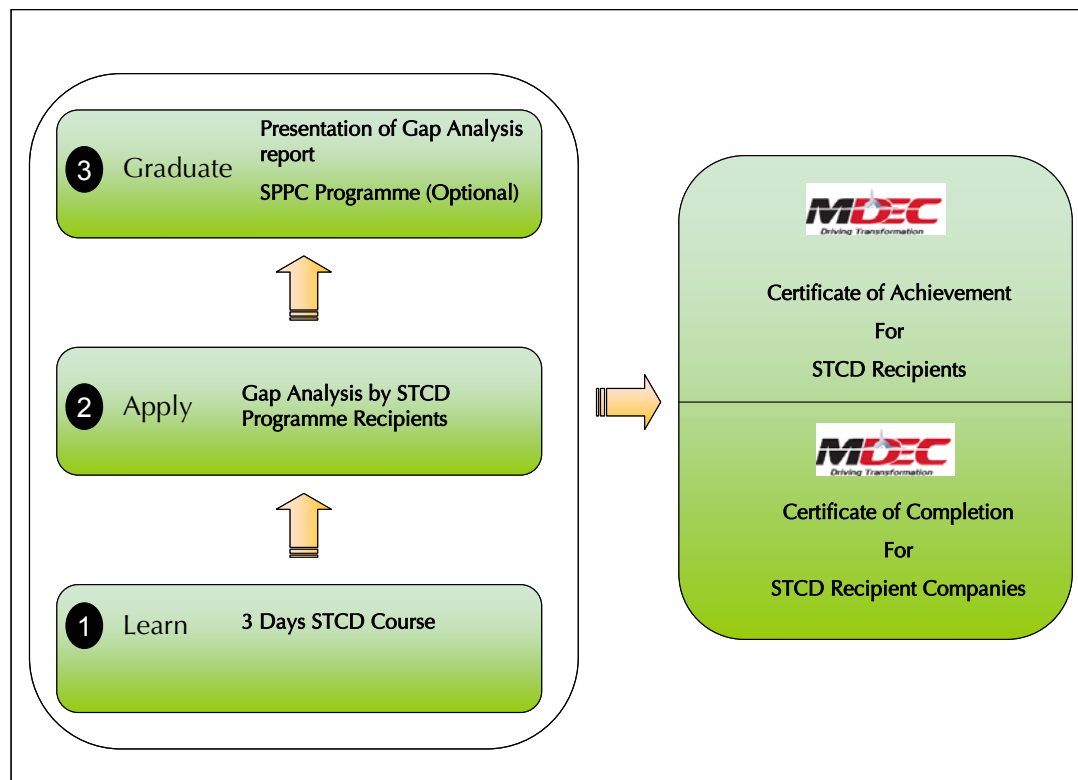
This programme assists MSC Malaysia Status companies to help improve their capability on software testing in order to produce quality software products by adopting a structured software testing framework and global software testing best practices in the most comprehensive and cost-effective manner. The Software Testing Capability Development (STCD) programme is divided into 3 levels; Learn, Apply and Graduate which has to be accomplished by STCD programme technology recipients and companies within stipulated time of 90 days from start to end.

Programme Objectives

- Learning & Growth
- On the Job Training
 - Test Project for technology recipient company
- Capability Improvement on software testing
- Cost Effective
- Adopt testing framework

Programme Details

The following diagram summarizes the STCD programme view.



1. Learn

In Learn, it emphasises on the basic foundation that is, gaining knowledge through a trained and qualified trainer, who will provide the technology recipients solid ground to begin. The learning portion has been exquisitely crafted keeping mind the practical relevance and applicability of the knowledge earned.

2. Apply

In Apply, the STCD technology recipients will be conducting a Gap Analysis on their individual organisations. The gap analysis exercise will help the STCD programme technology recipient companies to benchmark their Software Testing Process and practices against the software industry best practices, guidelines and standards. This will help organisations to bask in their glory of strengths and apply quick yet lasting remedies for their weaknesses, so that they can achieve the best from their software testing initiatives. The output from the STCD Gap Analysis will be used as input to the next level of STCD programme; hence it is an important milestone of STCD programme. Each STCD recipient is given 45 days to complete the exercise and compile all the data required in this level.

3. Graduate

In Graduate, the STCD technology recipients have come to the final leg of STCD programme cycle and upon successful delivery the individuals will graduate out of STCD programme with a new vigour which they have gained throughout the programme. In-order to complete this level the technology recipients have to present the findings of their gap analysis to their organization management. They have to answer all the queries of their management with respect to the gap analysis exercise and also software testing as a whole. The presentation will be the end result that the STCD technology recipients and an organisation can consider for future implementation within their organisation, but the implementation of the recommendations from the gap analysis is not in the scope of STCD programme. This can be taken as a project within their respective organisation (if deemed necessary) at their leisure. The STCD programme does not require the participating company to implement the recommendations received via the programme, however, we strongly advocate the execution of these recommendations as the company, its management and individuals will benefit from the implementation.

Upon successful completion of this level the STCD programme technology recipients and companies would be awarded by MDeC the following: -

- Certificate of Achievement (for STCD Technology Recipients).
- Certificate of Completion (for STCD Technology Recipient companies).

Programme Duration

Application is opened from March 2007 to 31st December 2008. It is MDeC's prerogative to continue or discontinue the Programme.

Eligibility Criteria

Interested Company must satisfy the following set of criteria in order to qualify for the Programme.

The eligibility criteria are as follows:

- Must be a MSC Malaysia Status Company
- Must be willing to commit resources (Financial and Human Capital resources) to complete the whole programme

Successful Company must be willing to participate in activities undertaken by MDeC in relation to capability development including surveys, benchmarking and community projects.

The Application Process

The application form can be obtained from Programme Secretariat. All sections of the application form have to be completed with supporting documents wherever required. Before filling in an application form, please read this Guidebook carefully. No application fee will be charged.

The **completed application form** with all the documents required is to be submitted to Programme Secretariat.

Applications will be evaluated against the eligibility criteria which will take up to maximum 5 working days. Applicants that have not provided sufficient information will be contacted by Programme Secretariat. Please refer to STCD Programme Intake Process diagram for overall view of the application process.

MDeC reserves the right to amend or delete any section of this Application at any time without prior notice in order to give effect to any change in policy or to correct any error, omission, ambiguity or inconsistency that may arise. In the event of any amendments to the application document, all applicants will be notified accordingly.

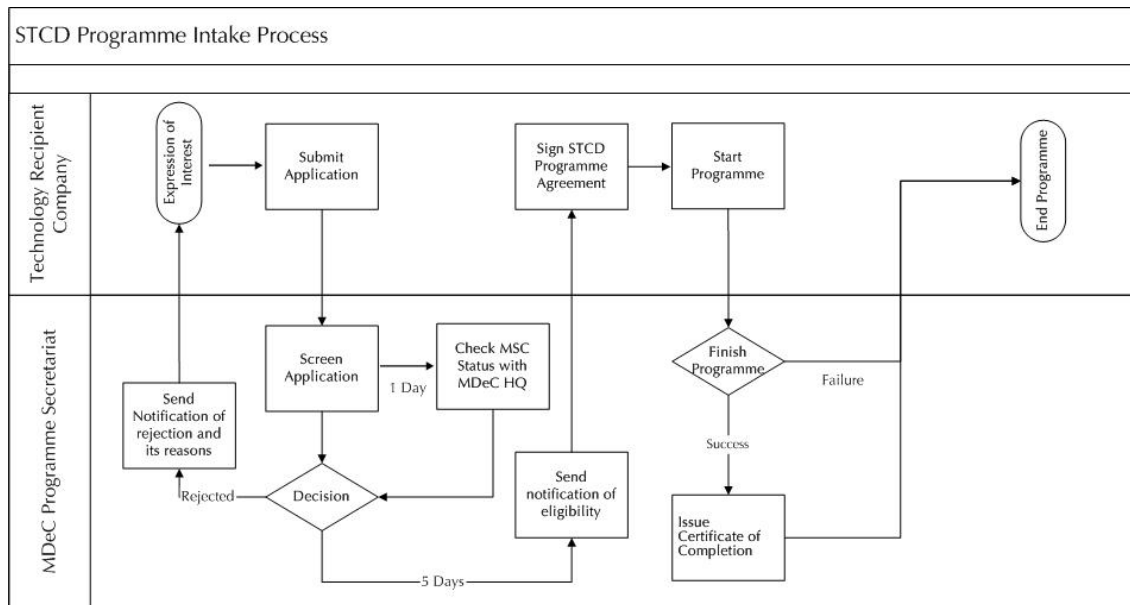
MDeC shall not be liable to any payment or costs incurred in the preparation and submission of the Application Form. All expenses incurred by the applicants in providing the application shall be borne by the applicants themselves. No advertisement or press release regarding the application shall be published in any newspaper, magazine or any other form of media, electronic or otherwise.

CDP Software Testing Programme Guidebook



After the issuance of the Application Form, information relating to the contents, examination, evaluation and recommendations concerning will not be disclosed to persons not officially concerned with the process. MDeC is not obliged to inform or provide the details of the evaluation process either the successful or unsuccessful applicants.

The Programme Secretariat can be reached at Software Testing Capability Development (STCD) Programme, Secretariat, Capability Development Department, Multimedia Development Corporation Sdn. Bhd., MSC Malaysia Headquarters, 2360 Persiaran APEC, 63000 Cyberjaya, Selangor Darul Ehsan (telephone: (03) 8312 3100 and fax: (03) 8318 7237) for any inquiries pertaining to the procedures of this programme.



Agreement Requirements

The successful applicant (Participating Company) will be required to sign a formal agreement with MDeC and comply with all the terms and conditions laid down in the agreement, this Guidebook and all instructions and correspondences issued by the Secretariat from time to time in respect of the Programme and the approved application. Applicants will have 7 days from the date of the letter of approval in which to sign the agreement and return it to the Programme Secretariat. Should the applicant is unable to finalise the agreement within this period the offer to join the STCD Programme may lapse.

Administrative Highlights

Participation Guidelines

1. Participating Companies are entitled to nominate maximum of 2 candidates who they deem fit for attending the STCD programme.
2. Agreements are to be signed between the Participating Companies and MDeC

Mandatory Requirement

Applicants are required to comply with the STCD Programme Application Form instructions, procedures, eligibility criteria described in this document. Failure to do so may cause the application to be disqualified and rejected.

Implementation Agent

MDeC is the implementation agent of the Programme; and the Programme Secretariat (the Secretariat) under MDeC is responsible for the overall administration of the Programme. In detail, the Secretariat will process all applications submitted by applicants, monitor the progress of each approved application; and also monitor the progress of the Gap Analysis exercise.

Programme Information and Contact

Enquiries can be submitted in writing by mail, fax or e-mail to:

Software Testing Capability Development (STCD)

Programme Secretariat

Capability Development Department

Multimedia Development Corporation

MSC Headquarters

Persiaran APEC

63000 Cyberjaya

Selangor Darul Ehsan

(Attention: Mr. Azdilizan Abdullah, PMP®)

Phone : + (603) 8312 3100

Fax : + (603) 8318 7237

E-mail : azdilizan@mdec.com.my

2. CDP SOFTWARE TESTING - SOFTWARE PRODUCT PERFORMANCE CERTIFICATION (SPPC) PROGRAMME

Overview

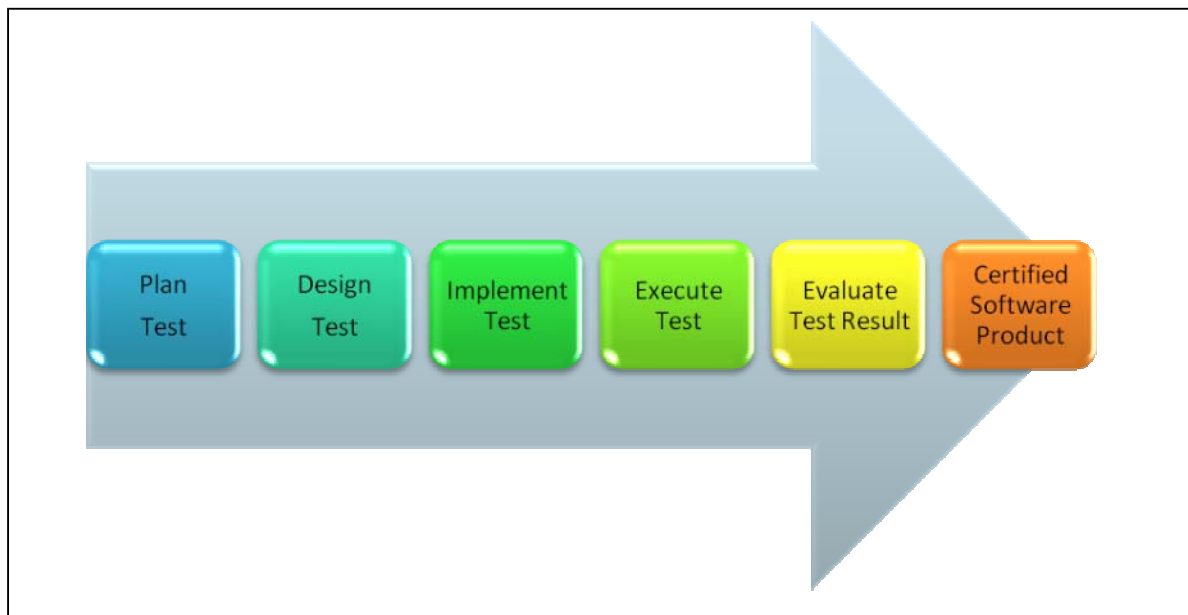
The CDP Software Testing Certification Programme was established to help companies to investigate and quantify attributes of the software by proven evaluation and certification methodologies and processes. The CDP Software Testing Software Product Performance Certification (SPPC) programme is a performance testing certification programme, which quantifies the “Performance” quality attribute of the product.

Programme Objective

- Increase in marketability of the product development by MSC Malaysia Status Companies

Programme Details

The following diagram summarizes the SPPC programme overview.



Plan Test

In the Plan Test phase, is to gather all relevant informations such as Test Requirements, Performance Standard of the Software Product for Certification.

Design Test

In the Design Test phase, is to develop a test design; this is the primary input for identifying the tests to perform (i.e to identify a set of testable test cases, test environment).

Implement Test

In the Implement Test phase, is to create reusable test scripts and maintain traceability of test implementation artifacts back to the associated test cases and requirements for test.

Execute Test

In the Execute Test phase, is for all plan test cases being executed as per the test design and all test results will be captured.

Evaluate Test Result

In the Evaluate Test Result phase, the test results of all executed test cases will be analyzed and to determine whether performance standard criteria was met for the certification of the Software Product.

Certified Software Product

Based from the evaluated test result the successful Software Product which has met the performance standard criteria will be certified of their performance which quantifies the "Performance" quality attribute of the product.

Programme Duration

Application is opened from January 2007 to 31st December 2008. It is MDeC's prerogative to continue or discontinue the Programme.

Eligibility Criteria

Interested Company must satisfy the following set of criteria in order to qualify for the Programme.

The eligibility criteria are as follows:

- Must be a MSC Malaysia Status Company / Organization
- Web-based applications only.
- Limited to 100VU and 10 test functions per certification.
- Must pass the viability test conducted on initial visit.

Successful Company must be willing to participate in activities undertaken by MDeC in relation to capability development including surveys, benchmarking and community projects.

The Application Process

The application form can be obtained from Programme Secretariat. All sections of the application form have to be completed with supporting documents wherever required. Before filling in an application form, please read this Guidebook carefully. No application fee will be charged.

The completed application form with all the documents required is to be submitted to Programme Secretariat.

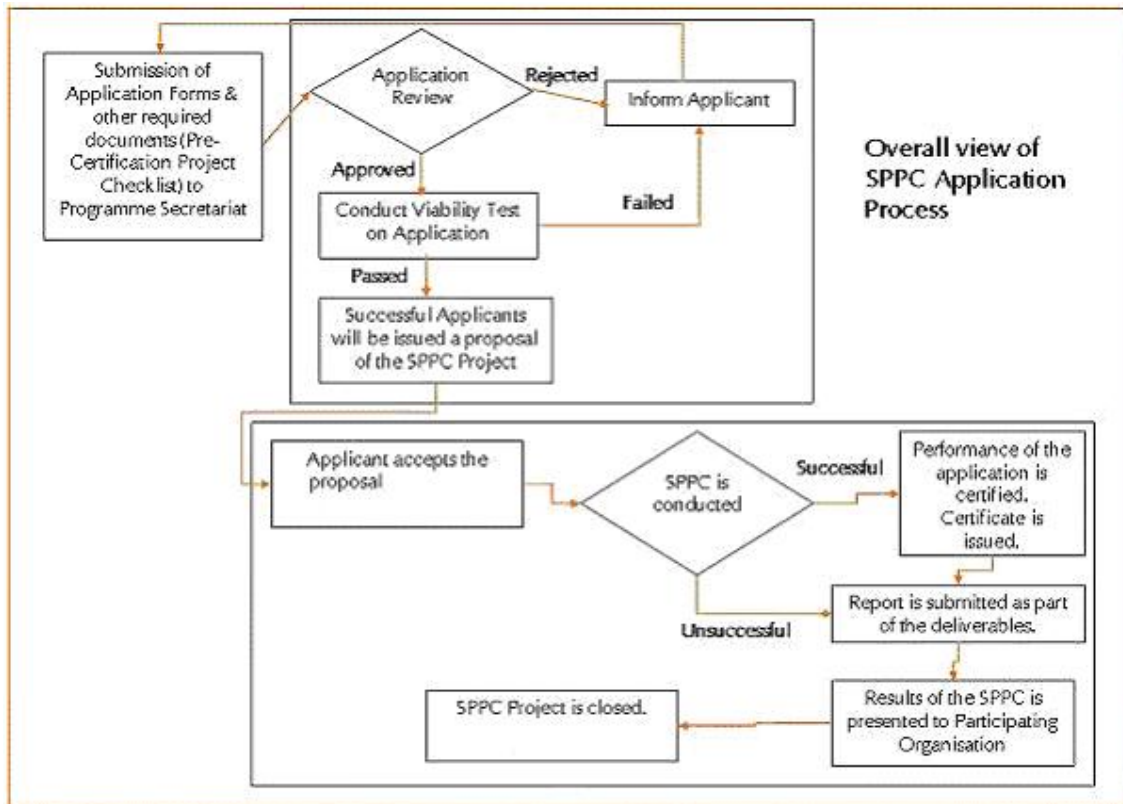
Applications will be evaluated against the eligibility criteria which will take up to maximum 5 working days. Applicants that have not provided sufficient information will be contacted by Programme Secretariat. Please refer to CDP Software Testing SPPC Programme Intake Process diagram for overall view of the application process.

MDeC reserves the right to amend or delete any section of this Application at any time without prior notice in order to give effect to any change in policy or to correct any error, omission, ambiguity or inconsistency that may arise. In the event of any amendments to the application document, all applicants will be notified accordingly.

MDeC shall not be liable to any payment or costs incurred in the preparation and submission of the Application Form. All expenses incurred by the applicants in providing the application shall be borne by the applicants themselves. No advertisement or press release regarding the application shall be published in any newspaper, magazine or any other form of media, electronic or otherwise.

After the issuance of the Application Form, information relating to the contents, examination, evaluation and recommendations concerning will not be disclosed to persons not officially concerned with the process. MDeC is not obliged to inform or provide the details of the evaluation process either the successful or unsuccessful applicants.

The Programme Secretariat can be reached at CDP Software Testing Software Product Performance Certification (SPPC) Programme, Secretariat, Capability Development Department, Multimedia Development Corporation Sdn. Bhd., MSC Malaysia Headquarters, 2360 Persiaran APEC, 63000 Cyberjaya, Selangor Darul Ehsan (telephone: (03) 8312 3008 and fax: (03) 8318 7237) for any inquiries pertaining to the procedures of this programme.



Administrative Highlights

Participation Guidelines

1. Issuance of the Application Form
2. The SPPC Review Team, consisting of representatives from SPPC Project Team representative, carries out the viability test and reviews the SPPC Application prior to acceptance of the application.

CDP Software Testing Programme Guidebook



Mandatory Requirement

Applicants are required to comply with the CDP Software Testing SPPC Programme Application Form instructions, procedures, eligibility criteria described in this document. Failure to do so may cause the application to be disqualified and rejected.

Implementation Agent

MDeC is the implementation agent of the Programme; and the Programme Secretariat (the Secretariat) under MDeC is responsible for the overall administration of the Programme. In detail, the Secretariat will process all applications submitted by applicants, monitor the progress of each approved application; and also monitor the progress of each project.

Programme Information and Contact

Enquiries can be submitted in writing by mail, fax or e-mail to:

CDP Software Testing - Software Product Performance Certification (SPPC)

Programme Secretariat

Capability Development Department

Multimedia Development Corporation

MSC Headquarters

Persiaran APEC

63000 Cyberjaya

Selangor Darul Ehsan

(Attention: Mr. Norizham bin Abdul Razak)

Phone : + (603) 8312 3008

Fax : + (603) 8318 7237

E-mail : norizham@mdec.com.my

3. CDP SOFTWARE TESTING - SOFTWARE TEST PROJECT

Overview

CDP Software Testing Test Lab is a fully furnished test facility ready with network and communication infrastructure as well as basic test equipment and software tools for conducting application testing. Proven test methodology and stringent quality measures for testing products are employed to enhance the quality of applications.

CDP Software Testing offers testing services to Malaysian companies to help alleviate the Quality of their products. The test project helps the companies to quantitatively measure the products for functional, performance and reliability aspects. CDP Software Testing provides in-depth assessment that opens the door for improvements and help reduce quality issues.

Programme Objectives

- Independent application verification provides objective analysis of software
- Optimized scarce resources.
- Fills gap in staff resource skill sets with qualified and experienced testing personnel.
- Shares common infrastructure.

Programme Details

- Test Management (Managing the entire test process / lifecycle)
 - On-site Test Process Verification
 - Outsourced Test Management
- Customized Hardware & Software Testing
 - Performance Test - Testing conducted to evaluate the compliance of a system or component with specified performance requirements.
 - Functional Test - Validating an application or Web site conforms to its specifications and correctly performs all its required functions. This entails a series of tests which perform a feature by feature validation of behavior, using a wide range of normal and erroneous input data. This can involve testing of the product's user interface, APIs, database management, security, installation, networking; etc.

Programme Duration

Application is opened from September 2002 and has been ongoing till date. It is MDeC's prerogative to continue or discontinue the Programme.

Eligibility Criteria

Interested Company must satisfy the following set of criteria in order to qualify for the Programme.

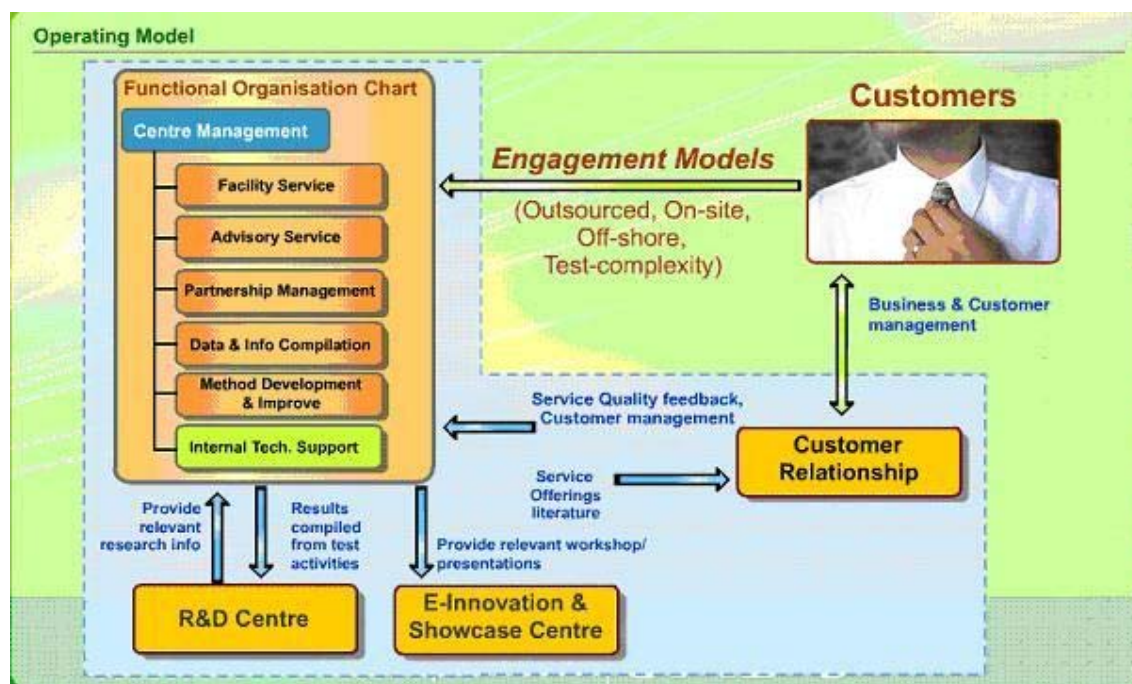
CDP Software Testing Programme Guidebook

The eligibility criteria are as follows:

- Government of Malaysia (agencies)
- MSC Malaysia Status Company
- Malaysian ICT companies
- Must be willing to commit resources (Financial and Human Capital resources) to complete the whole programme

Successful Company must be willing to participate in activities undertaken by MDeC in relation to capability development including surveys, benchmarking and community projects.

Customer Engagement Model



CDP Software Testing offers four types of engagement model to suit customer's needs

- Outsourced
- On-site
- Off-shore
- Test-complexity

For each engagement CDP Software Testing sends out a proposal detailing the proposed solution and statement of work (SOW) based on the current customer needs and preferred engagement model.

CDP Software Testing Programme Guidebook



Upon acceptance of the customer need to issue a Purchase Order (PO) to procure CDP Software Testing services and later a test project charter is drafted by CDP Software Testing and is signed by both the parties involved.

Agreement Requirements

For all CDP Software Testing engagements it is mandatory for the customer to sign a Test Project Charter which details the high level project scope, timeline, project organization, project communication, roles and responsibilities for all stakeholders involved in the project etc.

Administrative Highlights

Participation Guidelines

1. Issuance of purchase order
2. Test Project Charter are to be signed between the Participating Companies and MDeC

Mandatory Requirement

Applicants are required fill in the current requirement details in the CDP Software Testing Pre-Project Checklist Form which helps CDP Software Testing to better understand the current situation and also the customer requirements. Also a viability test is conducted to ascertain the compatibility of CDP Software Testing Test Tools with the system or application to be tested.

Implementation Agent

MDeC is the implementation agent of the Programme; and the Programme Secretariat (the Secretariat) under MDeC is responsible for the overall administration of the Programme.

Programme Information and Contact

Enquiries can be submitted in writing by mail, fax or e-mail to:

CDP Software Testing Software Test Project
Programme Secretariat
Capability Development Department
Multimedia Development Corporation
MSC Headquarters
Persiaran APEC
63000 Cyberjaya
Selangor Darul Ehsan
(Attention: Mr. Azdilizan Abdullah, PMP®)

Phone : + (603) 8312 3100
Fax : + (603) 8318 7237
E-mail : azdilizan@mdec.com.my

*APPENDIX A: PROGRAMME APPLICATION (CDP
SOFTWARE TESTING)*

MDeC USE ONLY

ROC No : _____
Received Date : _____
Reviewed Date : _____



CDP Software Testing Programme Application Form

Application for:

(Please tick your selection)

(Note: Application for more than one programme can be made using this application form)

- CDP Software Testing: Software Testing Capability Development (STCD) Programme
- CDP Software Testing: Software Product Performance Certification (SPPC) Programme
- CDP Software Testing: Software Test Project

KINDLY COMPLETE THE FORM AND SUBMIT TO:-

CDP Software Testing Programme Secretariat
Multimedia Development Corporation
MSC Headquarters
2360 Persiaran APEC
63000 Cyberjaya
Selangor Darul Ehsan

Attention: Azdilizan Abdullah, PMP(R)
Manager, Capability Development
Email: azdilizan@mdec.com.my

*Note: Please indicate the programme name if
you are currently on other MSC Malaysia
Capability Development Programme*

Statement of Confidentiality

All information received from applicants shall be held in strict confidence and only the authorised company personnel directly involved in this process will have access to the information.

BEFORE YOU BEGIN

1) This application form should be read in conjunction with the specific **Programme Guidebook**. Applicants are required to complete the **Application Checklist** after completing the application form.

2) When completing this application form, applicants need to be factual and concise in their responses. All questions must be answered. Attachments must be included to support the application where required (e.g. business plan, ROC forms etc.)

3) This Application form has two parts:

Part 1: Company Profile

Part 2: Programme Application

Applicants are required to complete ALL of Part 1 and programme(s) that the applicant wishes to participate in Part 2. **(Only application for CDP Software Testing - STCD Programme. For CDP Software Testing - SPPC Programme and CDP Software Testing - Software Test Project, only Part 1 has to be completed)**

4) Successful applicants are required to enter into a Contract with Multimedia Development Corporation Sdn. Bhd. (MDeC).

Notes on supporting documents

Attachments are only required if requested as part of the application form, or if they support the application against eligibility and/or merit criteria. The application form contains a list of required attachments and also allows the applicant to identify and attach information that may substantiate or strengthen their application against specific questions within the application

PART 1: COMPANY PROFILE

1. GENERAL INFORMATION

1.1 Name of Company : _____

1.2 Malaysian ROC No : _____

1.3 Date of establishment : _____

1.4 Date MSC Malaysia status awarded : _____

*1.5 Authorised Capital : _____

*1.6 Paid Up Capital : _____

1.7 Shareholders / Percentage of Shareholding

Shareholders	Malaysian Owned (Y/ N)	% of Shareholding

(If space is insufficient, please attach list)

(Please attach copies of MSC Malaysia Certificate, Form 24 and Form 49)

1.8 Percentage of shares owned by Malaysian Individuals / Companies _____%

1.9 Past Financial Performance
(Please provide financial information as follows in **RM ('000)**)

Category	2006	2007	2008*
Total Local Sales			
Total Export Sales			
Total Profit/ (Loss) Before Tax			
Total Spending on Quality Initiatives			
Employment as at 31 st December each year			

*(*Note: Please provide projection/estimation of sales for 2008 and current employment for 2008. If space is insufficient, please attach list)*

1.10 Organisation Structure
(Please attach company organization chart)

1.11 Awards/Certification achieved by the company (with dates) :

1.12 The roles and level of involvement in MSC Malaysia. Assigned Industry Clusters :
(please refer to MSC Malaysia Assigned Industry Cluster)

- | | |
|--|---|
| <input type="checkbox"/> Creative Multimedia Cluster | <input type="checkbox"/> Software Development Cluster |
| <input type="checkbox"/> Internet-based Business Cluster | <input type="checkbox"/> Hardware Design Cluster |
| <input type="checkbox"/> Shared Services & Outsourcing Cluster | <input type="checkbox"/> Support Services Cluster |

GUIDANCE NOTES FOR QUESTIONS MARKED *

Q1.5 The Authorised Capital as being released in the company's annual statement

Q1.6 The Paid Up capital as being released in the company's annual statement

PART 2: PROGRAMME APPLICATION

SECTION 1. SOFTWARE ENGINEERING AND QUALITY MANAGEMENT

1.1 List of current Software Testing and Quality Improvement activities (internal / external)

Test Project	Progress	Completion

(If space insufficient, please attach list)

1.2 Total no. of Employees involved in above projects: _____ *(internal only)*

1.3 List down current Software Testing (ST) related initiatives (e.g Software Testing related certifications, Software Test Organization etc.)

Current Activities	Progress	Target Completed

(If space insufficient, please attach list)

1.4 Total no. of Employees involved in Software Testing Activities activities:

1.5 Total no. of Employees involved in Software Development

1.6 Amount invested in Software Testing activities (RM):

1.7 Adoption of Automated Software Testing (Yes/No):

1.8 Applicant's Automated Test Tool Vendor *(please tick whichever is applicable)*

- | | |
|--|--------------------------------------|
| <input type="checkbox"/> HP-Mercury | <input type="checkbox"/> Borland |
| <input type="checkbox"/> IBM Rational | <input type="checkbox"/> Compuware |
| <input type="checkbox"/> Microsoft | <input type="checkbox"/> Open Source |
| <input type="checkbox"/> Others (please specify) | |

SECTION 2. PROJECT DETAIL

Note: All approved applicants of the programme will be striving to complete the STCD Programme. Participation and commitment from two representatives per organisation is mandatory for the programme. Please observe the key deliverables and timeline from the required resources involved in the STCD Programme is mandatory.

2.1 Rationale of undertaking STCD Programme

2.2 Details of two (2) Internal Employees nominated to undergo the STCD Programme:

(Please nominate persons with prior experience with Software Testing or are heavily involved in software testing within the organization)

Name :
Designation :
Email :
Contact No :
Employment :

Name :
Designation :
Email :
Contact No :
Employment :

Name :
Designation :
Email :
Contact No :
Employment :

(Provide Software Test Organization Structure and selected participants CVs as attachment in Appendix 1)

SECTION 3. KEY CONTACT PERSON

3.1 Details of the key contact person.

Name :

Designation :

Email :

Tel. No. :

Fax :

SECTION 4. DECLARATION

Authorised person declaration.

I declare that:

- All the information provided in this application form together with any statement attached is, to the best of my knowledge are true, accurate and complete in all materials particulars.

I understand that:

- MDeC may ask the applicant to provide clarification, further information or documentation in order to verify the information supplied in this application form;
- If this application is successful and is approved the applicant is required to sign an NDA with MDeC.
- I also have read the STCD Programme details / offerings and fully understand the terms and conditions for this application and agree to abide by the Terms and Conditions (as in this application).

Name :

Designation :

Signature:

Company's Stamp:

Date:

APPENDIX 1: TEST ORGANIZATION STRUCTURE CHART & TECHNOLOGY RECIPIENTS
(TRs) CURRICULUM VITAE (CVs)

PRE-APPLICATION CHECKLIST

Please comply with the following items prior to submitting your application form:

- All sections of the application form has been understood and completed
- Covering letter of expression of interest (EOI) in participating the STCD Programme from top management
- Certified copy of Form 24 and 49
- A copy of the MSC status Certificate (for organisations who are MSC status)
- A completed MSC Status Pre-Application Form (for organisations who are not MSC status)

Note: Please ensure that applicants who are not MSC status understand the eligibility criteria and requirements set out for organisations wishing to be MSC status. More details can be found by visiting www.msc.com.my.

- Brief export / growth plan
- Organisation chart
- Test Organization structure
- Technology Recipients (TRs) curriculum vitae
- Signed declaration along with company stamp

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END OF DOCUMENT.