

FAQ on CDP Professional Development

Q: What is CDP Professional Development (CDP PD)?

A: A programme to provide support for MSC Malaysia Status Organisations and its employees to pursue professional certifications.

Q: What is the programme structure?

A: 2 categories of applications are available:

- a) Individual – eligible for Certification Track only
- b) MSC Malaysia Status Companies – eligible for Certification and Training Tracks
 - Option 1: Training + Certification Tracks
 - Option 2: Certification Track only

Q: Who can apply?

A: Applications are open for all active MSC Malaysia Status Organisations and its employees. Applicants must be Malaysians. For other eligibility criteria, please refer to CDP PD Programme Guideline.

Q: When should I submit my application?

A: All applications must be submitted before sitting for any exams and attending trainings. However, the submissions must be according to 2010 CDP Professional Development Application & Reimbursement Cycle. Please refer to the Programme Guideline for details.

Q: How to apply?

A: Application form can be obtained from CliC, CDP website and programme secretariat. Before filling up the application form, please read the Programme Guideline carefully. Supporting documents required and other guidelines are stated in the Programme Guideline as well. All submissions must be in hardcopies; fax submissions are not allowed.

Q: Which professional certification is covered under CDP PD?

A: Please refer CDP PD Approved List, which can be obtained from the website & Programme Guideline.

Q: What if the professional certification/scope applied is not listed?

A: The list is not exhaustive. New applications can be added, subject to MDeC's approval.

Q: If a professional certification was obtained in 2009, will the application be approved?

A: No. All applications must reflect 2010 certification and training date.

Q: What are the supporting documents required?

A: 2 copies of certified true copy of MyKad for each applicant are required upon submission of CDP PD Application Form. All applicants must complete the Study Plan which is part of the CDP PD Application Form. For reimbursement, 2 copies of certified true copy of result slip and original payment receipt are required. If the approved application includes training, two copies of certified true copy of certificate of attendance or attendance sheet is required as well. These information are detailed out in the Programme Guideline as well.

Q: Is there any appointed/panel training providers?

A: No. However, applicants must choose Certified Learning Partner/Authorised Learning of the professional certification chosen. All exam/training arrangements must be done on their own.

Q: Who is the contact person for enquiries?

A: Kindly contact MSC Malaysia Client Contact Centre (CliC) at 1-800-88-8338 or email clic@mdec.com.my